



Application to Reserve the Parkside Park

Reservations may be made for use of the Parkside Park. Applications must be submitted and the deposit received prior to using the pavilion for any private function. For reservation approval, applications and deposit must be submitted at least seven (7) days prior to function.

A property owner must be in good standing with the Property Owner's Association and be present at all times during functions. The owner will be fully responsible for any damages, etc. caused by the property owner or their guests.

Reservations that would exclude other members from using the park during a function are not allowed.

All owners are required to clean up and dispose of all trash or garbage created by the event and must leave the area in good condition. **Bagged trash from the event must be removed from the park and disposed of in your home's refuse containers.**

A deposit of \$100 is required with this application. Deposit check will only be cashed if there is a clean-up or damage expense to the POA. Otherwise, the deposit check will be destroyed.

If alcohol is present, please be advised that you are responsible and liable for any and all actions and behavior of your guests and you will be fully responsible for any damages, etc.

By signing below, property owner/renter agrees to indemnify and hold harmless the Parkside POA, its trustees, directors, officers, employees and agents from any and all claims, actions, suits, costs, expenses, damages and liabilities including attorney fees as a result of this use of premises.

Maximum number of guests is 30.

Party must be ended and area completely cleaned no later than SUNSET.

Name _____ Property Address _____

Telephone # _____ Email _____

Date & Time Requested _____

Nature of Reservation _____

Signature of Owner _____

To check availability, please contact Kerri Cogen at Atlantic States Management at (843) 837-2520 x1014 or by email at Communications@atlanticstatesmanagement.com.

Please return completed form with your deposit check made payable to Parkside POA to Atlantic States Management by mail to PO Drawer 5, Hilton Head Island, SC 29938; or hand deliver to our office located at 1536 Fording Island Rd., Suite 201, Hilton Head, SC 29926 (Bridge Center on 278 just before bridge to HHI)